

TOWN OF DEWITT

LOCAL STATE OF EMERGENCY PROCLAMATION

Pursuant to New York State Executive Law, Article 2-B, as Chief Executive of the Town of DeWitt, I hereby find that the current Corona Virus pandemic has created emergency conditions which I find threaten or imperil the public safety of the citizens of the Town of DeWitt.

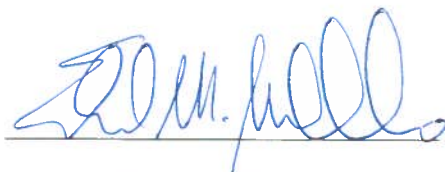
Therefore, I hereby declare and proclaim A STATE OF EMERGENCY in the Town of DeWitt effective at 9:00am on March 19, 2020. This official proclamation shall remain in effect for thirty (30) days unless it is rescinded or extended by me in accordance with the provisions of New York State Executive Law.

I further hereby exercise the authority given to me, as Supervisor, under New York State Executive Law, Article 2-B, to preserve the public safety and to hereby render all required and available assistance vital to the security, well-being and health of the citizens of the community.

The State of Emergency shall include the entire geographical area of the Town of DeWitt.

I hereby direct ALL departments of the Town to take those steps necessary to protect life, property, and public infrastructure and to render emergency assistance in the furtherance of the Orders enacted pursuant to this proclamation.

Date: March 19, 2020



EDWARD M. MICHALENKO, PH.D.

SUPERVISOR, TOWN OF DEWITT

TOWN OF DEWITT

ORDER CONTROLLING PRESENCE OF PERSONS IN TOWN BUILDINGS AND FACILITIES

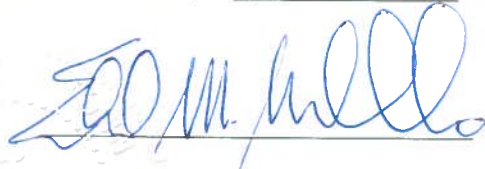
I, EDWARD M. MICHALENKO, PH.D., the Chief Executive of the Town of DeWitt, in accordance with a proclamation of State of Emergency executed on the 19TH day of March, 2020 and pursuant to Section 24 of the New York State Executive Law, do hereby declare and order the following:

1. All public access to the interior of all Town owned or controlled buildings and facilities is hereby restricted. To ensure continuity of service, members of the public may contact Town officers and employees by telephone at (315) 446-3910. Contact information is also available on the Town website: townofdewitt.com.
2. A Notice shall be posted on the public entrances to all Town Buildings advising the public that entry into the building by the public is restricted. A locked drop box has been placed outside the main Entrance to Town Hall in which the public may place documents which cannot be sent electronically.
3. A Notice providing the general contact information for the Town, to include, at a minimum, the Town's general telephone number and website, shall be posted on the public entrances to all Town Buildings. This notice will also direct the public to use the locked drop box for documents which cannot be sent electronically.
4. All Notices required in paragraphs 2 and 3 shall be posted in a manner so as to be visible from the outside of the entrance.
5. In accordance with the Governor's Executive Order No.: 202.1, all public meetings of the Town, including meetings of the Town Board, Zoning Board, and Planning Board will be held without on-site public participation. The Town will exercise best efforts to live stream its meetings and keep the public informed about Town health and legislative issues. All such public meetings held during the pendency of this ORDER will be recorded and later transcribed.
6. Pursuant to the directives of the Chief Administrative Judge for the 5th Judicial District and the Chief Judge of the State of New York, all Town Justice Courts are CLOSED until further notice.

This order shall take effect IMMEDIATELY.

Any person who knowingly violates this ORDER may be guilty of a class B misdemeanor under New York State Executive Law Section 24(5) and subject to fine, imprisonment, or both.

Signed this 19th day of March 2020, at 10:50 a.m. in the Town of DeWitt.



EDWARD M. MICHALENKO, PH.D.

SUPERVISOR, TOWN OF DEWITT

TOWN OF DEWITT

ORDER CONTROLLING STAFFING LEVELS OF EMPLOYEES OF THE TOWN OF DEWITT

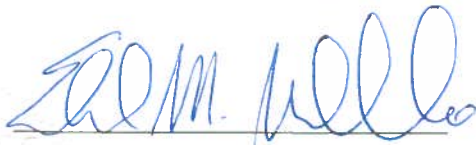
I, EDWARD M. MICHALENKO, PH.D., the Chief Executive of the Town of DeWitt, in accordance with a proclamation of State of Emergency executed on the 19TH day of March, 2020, the Governor's Executive Order No.: 202.4, and pursuant to Section 24 of the New York State Executive Law, do hereby declare and order the following:

1. The Town has an evolving strategy to address continuity of services to the residents of the Town of DeWitt and will update this strategy as necessary to address current events and conditions caused by the Corona Virus pandemic and which effect public health and safety.
2. Pursuant to the Governor's Executive Order No.: 202.4, the Town is reducing on-site staffing by 50% of the total number of employees across the entire Town workforce. "On-site" is defined as being at a Town owned or controlled building, facility, and or property for all or part of the performance of an employee's duties
3. Appended hereto is the Supervisor's Memorandum addressing Department Staffing levels and employee duties during the State of Emergency. This Memorandum is provided for guidance purposes only, and may be modified without further issuance of an emergency order.
4. During the State of Emergency, employees will be notified by their respective Department Heads of their duties and whether they will be working on-site or remotely on any given day or days.
5. Employees working in the Water, Highway, Police and Maintenance departments, irrespective of whether or not they are performing their duties on-site, shall remain on-call to perform Town work on a 24 hour per day basis in accordance with routine operating procedures of the Town of DeWitt. All other employees working remotely shall remain on-call and available by phone during their regular working hours.
6. The directive to an employee to either work on-site or remotely may be modified at any time by the employee's Department Head, upon consultation with the Supervisor.

This order shall take effect IMMEDIATELY.

Any person who knowingly violates this ORDER may be guilty of a class B misdemeanor under New York State Executive Law Section 24(5) and subject to fine, imprisonment, or both

Signed this 19th day of March 2020, at 10:50 a.m. in the Town of DeWitt.



EDWARD M. MICHALENKO, PH.D.

SUPERVISOR, TOWN OF DEWITT