

ROCCO P. CONTE  
Highway Superintendent

5953 Butternut Drive  
East Syracuse, NY 13057  
(315) 437-8331

**POLICY FOR PROPERTY OWNERS WISHING TO REPLACE SIDEWALKS**

THE PURPOSE of this Sidewalk Replacement Policy for DeWitt (Policy) is to provide a uniform set of guidelines and practices for property owners who wish to replace a sidewalk in front of their property. In general, this policy encourages the voluntary contributions of property owners to replace broken, heaved, deteriorated, or unsafe sidewalks adjacent to their property.

**RULES:**

SIDEWALK STRIP is the area from the edge of the street pavement to the front property line.

PRIOR PERMISSION FROM THE TOWN must be obtained by property owners wishing to replace a sidewalk.

PROPERTY OWNERS REPLACING SIDEWALKS ON TOWN PROPERTY are considered volunteers. The sidewalks they replace are considered donations to the Town.

APPLICATIONS TO REPLACE A SIDEWALK are available at the Highway Department office, or may be obtained via mail or facsimile by contacting the Highway Department. (315-437-8331)

REMOVAL OF OLD SIDEWALK may be performed by the Town of DeWitt Highway Department at no cost to the property owner. Please give 2 weeks notice.

COMPLETION OF THE SIDEWALK REPLACEMENT by the owner shall be no longer than 60 days after removal of the old sidewalk.

CONTRACTORS HIRED BY PROPERTY OWNERS to replace sidewalks must submit a Certificate of Insurance naming the Town as additional insured before they begin work.

SIDEWALKS SHALL BE CONSTRUCTED in accordance with the Sidewalk Construction Standards of the Town of DeWitt (see below)

CONTACT UFPO (Underground Facilities Protection Organization) BEFORE starting sidewalk demolition, at 1-800-962-7962. They will identify any underground utilities. UFPO requires notification at least 3 days prior to construction or demolition.

EFFECTIVE DATE of this policy is March 8, 1999. (Revised June 29, 2004)

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**Application to Replace a Sidewalk**

Please fill out this application and return to the Highway Department. When we receive your application, we will visit the site and evaluate the request.

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Sidewalk Address (if different from mailing address) \_\_\_\_\_

**Site and Utility Information**

Do you own the property at the sidewalk location? \_\_\_\_\_

If not, list owner: \_\_\_\_\_

How many feet of sidewalk do you plan to replace? \_\_\_\_\_

**Stipulations**

I agree to replace the footage of sidewalk adjacent to my property, at the address listed above.

I will construct the new sidewalk in conformance with the Sidewalk Construction Standards of the Town of DeWitt.

I will complete the sidewalk replacement within 60 days from the removal of the old sidewalk

I will contact the Highway Department two (2) weeks in advance to arrange existing sidewalk removal if necessary.

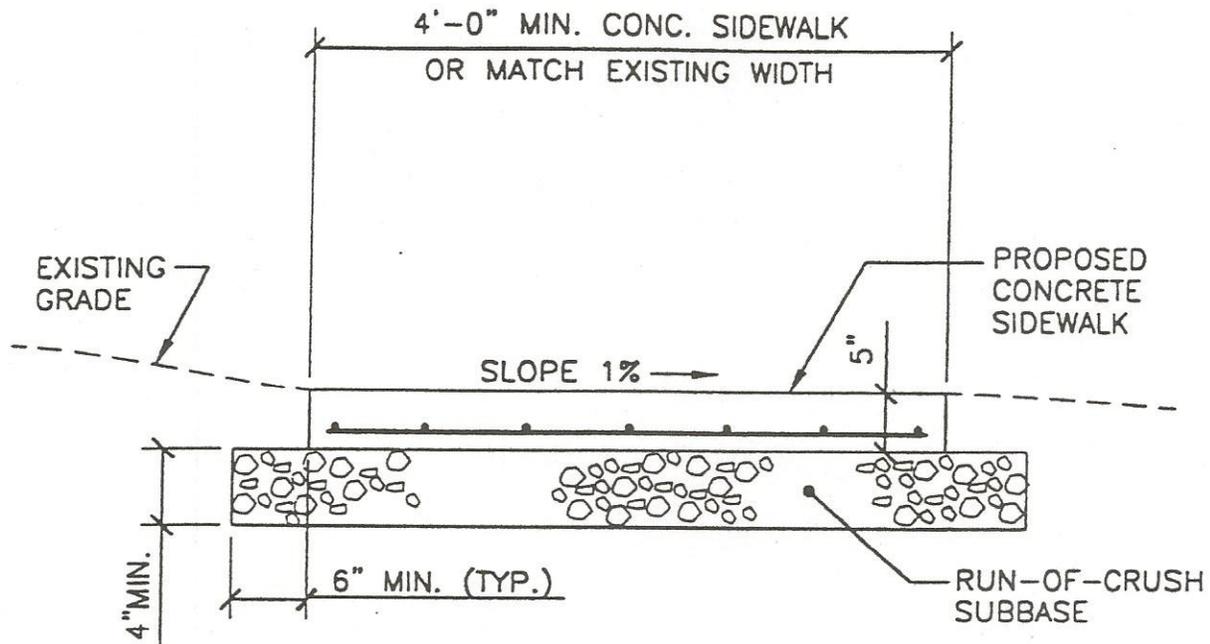
\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

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TOWN OF DEWITT SIDEWALK CROSS SECTION



NOTES:

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF "NEW YORK STATE DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS CONSTRUCTION AND MATERIALS".
2. CONCRETE FOR SIDEWALK SHALL BE 4000 PSI CLASS 'A' AIR ENTRAINED.
3. CONSTRUCTION JOINTS FOR SIDEWALKS SHALL BE PLACED EVERY 5'. FULL DEPTH EXPANSION JOINTS SHALL BE PLACED EVERY 25'.
4. BROOM FINISH ALL CONCRETE SURFACES.
5. ALL DISTURBED SURFACES SHALL BE RESTORED TO ORIGINAL CONDITION.

	<b>TOWN OF DEWITT SIDEWALK CROSS SECTION</b>	NOT TO SCALE
		FILE NO. 0123.626
		DATE FEB 1999
		OWG NO. DET-1