



Town of DeWitt – Planning Board

Miscellaneous Procedures and Policies



The following miscellaneous policies have been adopted by the Planning Board and are published here to aid the applicant in understanding the current procedures and policies.

Approval of final plans for CSA:

The Planning Board must receive the final letter from the Town Engineer, with no open items, before the Board can approve the final plans. **ALL** changes agreed to between the applicant, the Town Engineer and the Planning Board for CSA **MUST** be included on the original drawings that the two sets of final drawings that are to be stamped “Approved” by the Chairman of the Planning Board. Marked up sets of drawings with changes are not acceptable. [2001-2: Accepted as policy on May 10, 2001]

Subdivision referrals to the Town Engineer:

The Planning Board must receive the final letter with comments, from the Town Engineer, on subdivision applications before the subdivision hearing is closed. [2001-3: Accepted as policy on May 10, 2001]

Work session scheduling:

No applicant will be scheduled for a work session with the Planning Board until the applicant has appeared at a regular meeting of the Planning Board and the time and place of the work session is announced. [2001-4: Accepted as policy on May 24, 2001]